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A CERTIFIED ENGLISH TRANSLATION

STATUTE
OF THE STUDENT COUNCIL
OF THE SCHOOL OF MEDICINE IN SPLIT



UNIVERSITY OF SPLIT
SCHOOL OF MEDICINE

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Pursuant to Article 7 of the Student Council and Other Student Organizations Act (Official Gazette 'Narodne Novine' no. 71/07), the Faculty Council, at the proposal of the Student Council of the School of Medicine in Split, on its 9th session held on 12 June 2008, had brought the following:

STATUTE OF THE STUDENT COUNCIL OF THE SCHOOL OF MEDICINE IN SPLIT

I. GENERAL PROVISIONS

Article 1

The Statute of the Student Council of the School of Medicine in Split (hereinafter referred to as: the Student Council) is the basic act of the Student Council.

Article 2

The Statute of the Student Council regulates the following:

- Student Council's tasks,
- composition, manner of election and competence of each of the Student Council's body,
- body of the Student Council,
- the way of the Student Council's work,
- the way of election of student representatives in the School's body,
- the way of appointment of the Student Ombudsman,
- liability of the bodies and members of the Student Council for failing to perform their duties related to the work of the Student Council,
- other issues important for the work of the Student Council.

Article 3

The full name of the Student Council is: The Student Council of the School of Medicine in Split.

The seat of the Student Council is at the School of Medicine in Split (hereinafter referred to as: the School), in Split, at Šoltanska 2.

The School's Administration shall provide the Student Council with appropriate premises for work and appropriate equipment.

The Student Council is not a private entity but realizes its legal personality through the School.

The Student Council's work is financed from the School's budget. The Student Council disposes of finances for its work through the School's account.

II. STUDENT COUNCIL'S TASKS

Article 4

The students participate in the management of the School through the Student Council as the elective representative body of the School's students.

The Student Council:

- elects student representatives in the Faculty Council and other bodies of the School, and participates in the work and decision-making procedures of these bodies,
- elects student representatives in different organizations, institutions and incorporations founded by the School,
- elects student representatives in the Student Council of the University of Split (hereinafter referred to as: the University) and participates in its work and decision-making process,

- adopts the plan and program of the Student Council,
- appoints the Student Ombudsman,
- takes care of the quality of student life, especially of the quality of the studying process, student standard, student rights and other issues of importance for students,
- proposes to the competent bodies of the School financing plan for student activities,
- encourages the extra-curriculum activities of the School's students,
- proposes to the Faculty Council bringing of the Student Council's Statute and its alternations and amendments,
- proposes to the Faculty Council bringing of the general act on budget funds, criteria for tenders and the way of evaluation of student programs implemented by student organizations or individual students,
- brings general acts of the Student Council, if law or the Student Council's Statute does not provide otherwise,
- conducts other tasks of interest for the School's students.

III. COMPOSITION AND ELECTION OF MEMBERS OF THE STUDENT COUNCIL

Article 5

The members of the Student Council are elected by the School's students in direct elections by the procedure prescribed by a special act of the Student Council in accordance with law and this Statute. The composition of the Student Council ensures a uniform representation of all types and levels of study in different years of study at the School's level, in a way that the students of the integrated studies of undergraduate and graduate level elects one representative from each year of study, students of professional studies elect one representative from each study program, and students of postgraduate studies elect one representative.

Article 6

The mandate of the members of the Student Council is two years and can be renewed once.

The member's mandate ceases with the end of the student status, by the date of resignation, if in the last two years of study he/she did not accrue at least 60 ECTS-credits, or if he/she is no longer able to perform his/her duties due to objective reasons.

The member's mandate may cease also with a dismissal in the case when the member is violating the provisions of this Statute and other general acts of the Student Council, or if for no justified reason is not participating in the work of the Student Council for more than three months. The decision on dismissal is brought by a majority of the total number of the Student Council's members.

In the case that the mandate of a member of the Student Council ceases before expiration of the time he/she is elected to, he/she will be replaced by its deputy or a candidate for student representative that is the next on the election list, and if that is not possible, elections for a new member of the Student Council shall be conducted. The member elected in that way will have the mandate that corresponds to the mandate of the member he/she is replacing.

IV. STUDENT COUNCIL'S BODIES

Article 7

The Student Council has a president elected by the Student Council for the mandate of one academic year and can be re-elected once.

The President of the Student Council:

- presents and represents the Student Council,
- coordinates the Student Council's work,
- represents Student Council ex officio in the work of the University Student Council,
- presides the sessions of the Student Council,
- verifies the proposals of general acts brought by the Student Council,
- takes care of implementation of decisions and conclusions of the Student Council,
- performs other activities defined in the general acts of the School and Student Council.

Article 8

The election of the President of the Student Council is conducted at a session of the Student Council by secret ballot, with a majority of votes of the total number of the Student Council's members. Over the session of election of the President of the Student Council, held after the conducted student elections, presides the School's Dean; while in any other instances of the election of the President presides the eldest member of the Student Council.

By way of derogation of Paragraph 1 of this Article, if there is only one candidate for President, the Student Council may decide to vote by public ballot.

Article 9

Members can vote only for candidates whose names are on the ballot paper.

Voting for proposed candidates is conducted by rounding the ordinal number in front of one of the candidates' names.

All ballot papers that are filled in any other way that is different from the one prescribed in Paragraphs 1 and 2 of this Article and those who are not filled in, shall be deemed invalid.

Article 10

Voting is run by the Election Commission composed of three members elected at the session on which the elections are run. Commission members cannot be candidates for President or President's Deputy.

The Commission monitors the voting procedure, counts votes, establishes their validity and announces voting results.

Article 11

The President of the Student Council has a deputy, who is elected by the Student Council by public ballot of a majority of the total number of the Student Council.

The President's Deputy conducts tasks entrusted to him/her from the scope of work of the President, assists to the President in his/her work, and substitutes him/her in the event of his/her absence.

Article 12

The President shall cease to serve the term of office if his/her mandate of a member in the Student Council expires.

The President may be relieved of duty if:

- he/she asks for being relieved from duty,
- violates the provisions of the Statute and other general acts of the Student Council,
- abuses presidential power,
- tarnishes, by his/her behaviour, the reputation of the duty he/she carries on,
- performs his/her duties in inappropriate way.

Upon the relief from duty decides the Student Council by secret ballot of a majority of the total number of the Student Council members.

The provisions of the Paragraphs 1 to 3 of this Article apply also to termination of office and dismissal of the President's Deputy.

V. HOW STUDENT COUNCIL OPERATES

Article 13

The Student Council meets at sessions convened by the President at least once a month, except in August.

The President's duty is to convene a session of the Student Council at the written request of one-fourth of the members of the Student Council. Such request also includes proposal for the agenda. If the President fails to convene the session within eight (8) days of the submission of the request, the proposers may convene a session themselves.

Article 14

The sessions of the Student Council are public.

All members of the Student Council have the right and obligation to attend and participate in the sessions.

In the work of sessions, also the other persons without the right of voting can participate (the Dean, Vice-Deans, study leaders, the School's secretary and others).

The sessions of the Student Council can be attended by every student of the School and other interested persons.

Article 15

The invitation to the session shall be sent to the Student Council's members, as a rule, seven days and no later than three days before the date scheduled for holding of the session.

Together with the invitation, a proposal for the agenda, appropriate materials for the topics proposed for the agenda and the minutes of the previous session shall be submitted.

Article 16

The Student Council legitimately decides if a session is attended by the absolute majority of the members.

Article 17

The session's agenda shall be established at the beginning of the session at the proposal of the session's convenors.

Every member of the Student Council has the right to propose to put a topic into agenda with the explanation of the need of amending the agenda. On this proposal, the Student Council decides without debate.

Article 18

After the agenda has been adopted, the session proceeds with the debate and deciding on issues from the agenda.

The chairman calls members to speak in the order they asked for the floor.

Discipline and order at the session is secured by the chairman.

At the conclusion of the discussion on a particular item from the agenda, the chairman shall formulate the contents of the decision or conclusions to be voted on according to the agenda and the proposals presented at the session.

Voting at the session is public, except in cases where the Statute and the general act stipulate that it should be carried out by secret ballot, or if the members of the Student Council decide so.

Article 19

The Student Council makes decisions by the absolute majority of the members present, except in cases where law, the Statute or other general act provide otherwise. In the case of the even number of votes, the deciding vote shall be the President's vote.

Upon completion of voting, the chairman shall announce the results of votes and whether the proposal on which it was voting about have been accepted or rejected.

Article 20

After all of the items of the agenda were discussed and the session is over, the chairman closes the session.

The minutes of the session shall be kept with containing at least: a list of the attendees, agenda, conclusions per each point of the agenda, and the list of the keeper of the minutes and chairman.

Article 21

The acts of the Student Council shall be signed by the chairman of the session on which the act was made.

VI. STUDENT REPRESENTATIVES IN THE SCHOOL'S BODIES

Article 22

The Student Council elects its representative in the Faculty Council and the School's bodies in accordance with the Statute's provisions.

The Student Council elects its representatives in the Faculty Council among the members of the Student Council, in a way to ensure a proportional representation of all kinds and levels of the School's studies (undergraduate, professional, university graduate and professional studies), so every kind, i.e. level of studies, is represented by at least one representative of the total number that is being elected in the Faculty Council, and which is determined by 15% of the total number of the Faculty Council's members.

Student representatives in the Faculty Council are elected by secret ballot. Only those candidates who have received the highest number of votes in due order shall be elected.

Article 23

The Student Council, in accordance with the School's general acts, shall elect among the students of postgraduate studies, its representatives to the Postgraduate Studies Council, and to permanent and temporary commissions of the Faculty Council.

The representatives from Paragraph 1 of this Article shall be elected by public ballot, by a majority of the members present.

Article 24

Student representatives in the School's bodies have to participate in the work of the body in which they have been elected and report the Student Council on the work and decisions of the Faculty Council and the School's other bodies on regular basis.

In the event that the elected representative in performing the duties from Paragraph 1 of this Article in inappropriate way, the President of the Student Council shall initiate procedure for his/her relief from duty and appointment of a new representative for the reminder of the mandate.

VII. STUDENT OMBUDSMAN

Article 25

The Student Ombudsman is appointed by the Student Council for one year of mandate.

The mandate of the Student Ombudsman can be renewed once.

The Student Ombudsman:

- receives student complaints related to their rights and discusses on them with the competent bodies of the School,
- advises students on ways how to realize their rights,
- can participate in disciplinary procedures against students with the purpose of protecting their rights,
- conducts other activities set forth by the School's Statute.

Article 26

A student who meets conditions for members of the Student Council prescribed by law may be elected for the Student Ombudsman.

- The Student Ombudsman shall be elected among the members of the Student Council by public ballot by a majority of the members present.

Article 27

On his/her work, the Student Ombudsman reports to the Student Council at least once in three months.

VIII. FINANCING OF THE STUDENT COUNCIL'S WORK

Article 28

The work of the Student Council is being financed from the School and University budgets.

The work of the Student Council may be financed from the donations and other sources if it is in accordance with the tasks of the Student Council, and if it is not to the contrary to law or the School's Statute.

Article 29

Student programs conducted by student organizations or individual students are financed from the School's budget on the basis of tenders for their financing.

The Student Council have to notify all of the interested parties about a call for tenders.

Article 30

The Student Council, by a majority of the total number of its members, proposes to the Faculty Council, a general act stipulating the budget funds.

IX. TRANSITIONAL AND FINAL PROVISIONS

Article 31

Student representatives – ten members and ten deputy members, elected on the first elections of student representatives in accordance with the Student Council and Student Organizations Act, held on 20 March 2008, continue with the work as the Student Council in accordance with the provisions of this Statute, until the new regular elections are held in March 2010.

Student representatives elected into the Faculty Council continue to work as members of the Faculty Council until expiration of their two-year mandate, i.e. until March 2010. In the event that a member's membership in the Student Council, in the Student Council and the Faculty Council, expires, he/she shall be replaced by his/her deputy elected on student elections.

Article 32

The Student Council's Statute is brought by the Faculty Council on proposal of the Student Council. The requisite for adoption of this Statute is that a majority of the student representative by the Faculty Council votes for it.

Alternations and amendments to the Statute shall be brought in a way prescribed for adoption thereof.

Article 33

The Student Council shall bring the general act from Paragraph 6 of Article 15 of the Student Council and Other Student Organizations Act, by which it will prescribe the procedure of election of Student Council within six months from entering of this Statute into force.

Article 34

This Statute enters into force on the eighth day of its publication on the Bulletin Board and shall be published at the School's website, as well.

Number: 15/9-6
Split, 12 June 2008

/official seal/

Dean
(Signature)
Professor Stipan Janković, MD, PhD

The Statute was published at the bulletin board
on 13 June 2008 and entered into force on 21 June 2008.

The School's Secretary
(Signature)
Diana Raos, LL.B.

I, Goranka Tomčić, court interpreter for English and Arabic language, as re-appointed by the President of the County Court in Split Decree No. 4 Su-653/2015 of September 12, 2015 hereby certify that the above translation is a faithful and complete translation of the original document written in Croatian language.

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